

BINGLEY TOWN COUNCIL

**MINUTES OF THE MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE
HELD AT THE COTTINGLEY CORNERSTONE CENTRE, LITTLELANDS, COTTINGLEY ON
WEDNESDAY 12th APRIL 2017 AT 6:30PM**

Councillors present.	Councillor Beckwith, Dawson, Dearden, Goode, O'Neill, Simpson, Winnard
Councillors in attendance not a member of this committee.	None
In attendance.	Ruth Batterley, Clerk Laura Jowett, Administration Officer
Members of the public.	Two, part of meeting

Start: 6:30pm

Finish: 7:50pm

1617/141 Apologies for absence

Resolved to approve the apologies of absence for Councillor Hardman (personal) and Councillor Varley (work). Proposed Councillor Goode, seconded Councillor Winnard and agreed. All were in favour.

1617/142 Disclosures of interest

- a) **To receive declarations of interest from councillors on items on the agenda.**
- b) **To receive written requests for dispensations for disclosable pecuniary interest**
- c) **To grant any requests for dispensation as appropriate.**

Councillor Goode declared his interest in item 1617/155. His son is submitting a quotation for the fencing work at Beck Lane.

No written requests for dispensation had been received.

1617/143 To confirm as a correct record the minutes of the meeting held on Wednesday 8th March 2017

Resolved to confirm as a correct record the minutes of the meeting held on 8th March 2017. Proposed Councillor Simpson, seconded Councillor Beckwith and agreed. All were in favour, bar one abstention from the vote.

1617/144 Public Participation

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chairman.

The site representative from Beck Lane provided an update on activity at the site. A number of saplings have been removed but approximately 6 were too large so will require appropriate planning permission to remove.

1617/146 Meeting with Canal River Trust

- a) **To receive an update from Councillor Dearden about the meeting with the Canal River Trust**

An update was received. Councillor Dearden advised work would be done on the saplings in October and that both parties would work together on the removal of the saplings.

2 members of the public left the meeting.

1617/145 Allotments

- a) To review the rent for Bingley Town Council allotments for 2017-2018**
- b) To consider a policy for rent rises on an annual basis**

Resolved to increase allotment rent in line with CPI on an annual basis. Proposed Councillor Goode, seconded Councillor Simpson and agreed. 6 were in favour and 1 against.

1617/147 Events

- a) To consider a joint action day with Bradford Council and the Canal River Trust**
- b) To discuss a calendar of events that the town council wishes to participate in**

- a) It was agreed that Councillor Simpson would contact Bradford Council and the Canal River Trust and ask if they want to coincide the event with the August litter pick.
- b) This item was withdrawn from the agenda with a view to discussing it at the next full Council meeting.

1617/148 Cottingley Connexions

- a) To consider placing a regular town council feature in the Cottingley Connexions magazine**

Resolved to agree to release funds of £150 per annum to cover costs (The power to award this money comes from Section 137 of the Local Government Act 1972) and for the communications and events group to write an article every quarter. Proposed Councillor Goode, seconded Councillor Dawson and agreed. All were in favour.

1617/149 Town Council insurance

- a) To consider the town council insurance and make any recommendations to the full council as necessary**

Resolved to recommend to the full council that they raise fidelity cover to £250,000 and to insure planting hardware. Proposed Councillor Dawson, seconded Councillor Simpson and agreed. All were in favour.

1617/150 Newsletter

- a) To receive the April edition of the newsletter**
- b) To consider any next steps**

- a) The April edition of the newsletter was not available but a verbal update was received.

Resolved to delegate signing off the next issue of the newsletter to the Clerk, in consultation with the chair of the F&GP committee, on 21.04.17. Proposed Councillor Dawson, seconded Councillor Dearden and agreed. All were in favour.

1617/151 Refuse bags

- a) To consider the purchase of refuse bags for Bingley Town Council**

Resolved to release up to £200 for the purchase of 1000 refuse bags from Bradford District Council (The power to award this money comes from Section 137 of the Local Government Act 1972). Proposed Councillor Dawson, seconded Councillor Goode and agreed. All were in favour.

1617/152 To receive the following working group minutes

- a) Green and Clean (March 2017)**
- b) Communications (March 2017)**

The minutes were noted.

1617/153 Bank reconciliation

a) To receive the bank reconciliation and bank statement for March 2017

The signed bank reconciliation and signed bank statement were received.

1617/154 To resolve that members of the press and public be excluded from item 1617/155(b) and 1617/156 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of items of a confidential nature.) (Consideration of which tradesperson to appoint and confidential commercial information)

Proposed Councillor Goode, seconded Councillor O'Neill and agreed. All were in favour.

1617/155 Allotment work

a) To receive the updated allotment priorities for maintenance report

b) To decided which firm to appoint for the following works:

- 1. Fence and gate**
- 2. Tree work**
- 3. Signage**
- 4. Skip hire**

a) The updated allotment priorities for maintenance work were received

b) The following resolutions were made

1. Fence and Gate. **Resolved** to appoint Top Spec. Proposed Councillor Dearden, seconded Councillor O'Neill and agreed. All were in favour
2. Tree Work. **Resolved** to appoint Keighley Tree Services. Proposed Councillor Goode, seconded Councillor Dearden and agreed. All were in favour.
3. Signage. **Resolved** to appoint Jess Wright Graphics. Proposed Councillor Goode, seconded Councillor Dearden and agreed. All were in favour.
4. Skip hire. **Resolved** to appoint Kevin Wilmot Skip Hire. Proposed Councillor Dearden, seconded Councillor Goode and agreed. All were in favour.

1617/156 Floral contract maintenance (See Appendix 1617/156)

a) To consider which tradesperson to appoint for the maintenance works for the town centre floral displays

Resolved to appoint Carlton Nurseries for the maintenance works. Proposed Councillor Simpson, seconded Councillor Goode and agreed. All were in favour.

1617/157 Payments

a) To note the following payments

• SBVS	March office hire	£225
• SBVS	March room hire	£55
• Edwina Simpson	Boxes for litter picking equipment	£20
• Nevis	Toners and stationery	£133.20
• O2	Airtime	£12.00
• O2	Device plan	£5.00

The payments were noted.

1617/158 Next Meeting of the Finance and General Purposes Committee

To note the date for the next meeting of the committee as being **Wednesday 10th May 2017 at Cottingley Cornerstone Centre**